[Insert Name of sport organization] (the 'Organization')
EVENT DISCIPLINE POLICY AND PROCEDURE

** This *Event Discipline Policy* does not supersede or replace the *Discipline and Complaints Policy* **

Purpose

1. The Organization is committed to providing a competition environment in which all Participants are treated with respect. This Procedure outlines how alleged misconduct during an Event will be handled.

Scope and Application of this Policy

2. This Procedure will be applied to all Events sanctioned by the Organization.

3. If the Event is being sanctioned by an organization other than the Organization, the procedures for event discipline of the host organization will replace this procedure. Incidents involving Participants connected with the Organization (such as Athletes, coaches, and Directors and Officers) must still be reported by the head coach or team representative to the Organization to be addressed under the *Discipline and Complaints Policy*, if necessary.

4. This Procedure does not replace or supersede the *Discipline and Complaints Policy*. Instead, this Procedure works in concert with the *Discipline and Complaints Policy* by outlining, for a designated person with authority at an event sanctioned by the Organization, the procedure for taking immediate, informal, or corrective action in the event of a possible violation of the *Code of Conduct and Ethics.*

Misconduct During Events

5. Incidents that violate or potentially violate the *Code of Conduct and Ethics,* which can occur during a competition, away from the area of competition, or between parties connected to the Event, shall be reported by the head coach or team representative to a designated person (usually the chief official) responsible at the Event.

6. The designated person at the Event shall use the following procedure to address the incident that violated or potentially violated the *Code of Conduct and Ethics*:
    a) Notify the involved parties that there has been an incident that violated or potentially violated the *Code of Conduct and Ethics*.
    b) Convene a panel of either one person or three people (one of whom shall be designated the Chairperson), who shall not be in a conflict of interest or involved in the original incident, to determine whether the *Code of Conduct and Ethics* has been violated. The designated person at the Event may serve on the panel.
    c) The panel will interview and secure statements from any witnesses to the alleged violation.
    d) If the violation occurred during a competition, interviews will be held with the officials who officiated or observed the competition and with the coaches and captains of each team when necessary and appropriate.
    e) The panel will secure a statement from the person(s) accused of the violation.
    f) The panel will render a decision and determine a possible penalty.
    g) The Chairperson of the panel will inform all parties of the panel's decision.

7. The penalty determined by the panel may include any of the following, singularly or in combination:

a) Oral or written warning
b) Oral or written reprimand
c) Suspension from future competitions at the Event
d) Ejection from the Event
e) Other appropriate penalty as determined by the panel

8. The panel does not have the authority to determine a penalty that exceeds the duration of the Event. A full written report of the incident and the panel's decision shall be submitted to the Organization by the Chair of the panel following the conclusion of the Event. Further discipline may then be applied in accordance with the *Discipline and Complaints Policy*, if necessary.

9. Decisions made pursuant to this Policy may not be appealed.

10. This Policy does not prohibit other Participants from reporting the same incident to the Organization to be addressed as a formal complaint under the *Discipline and Complaints Policy*.

11. The Organization shall record and maintain records of all reported incidents.

Timeliness

12. The procedures outlined in this Procedure are Event-specific and therefore shall be exercised and implemented as soon as it is reasonable to do so. The final decision of the panel must be reached and communicated to the Parties prior to the conclusion of the event for it to be effective.
13. Decisions issued by the panel after the conclusion of the event will not be enforceable.

Policy History	
Approved	
Next Review Date	